

# Horne Parish Council

[www.horne-pc.org.uk](http://www.horne-pc.org.uk)

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**Members are summoned to the  
AGM of Horne Parish Council  
to be held on Thursday 20<sup>th</sup> May 2024 at 6.30pm  
Followed by the APM at 7.30pm  
Newchapel Cricket Pavillion**

Angela Baker, Clerk

## A G E N D A

### 1. TO RECEIVE APOLOGIES FOR ABSENCE

### 2. DECLARATIONS OF INTERESTS OR PREDETERMINATION

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during a meeting that has not been disclosed under this item, the member must immediately disclose it.

### 3. Procedural Matters

**3.1** To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office

**3.2** To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office

**3.3** To accept the Declaration of Acceptance of Office from Horne Parish Councillors - verbal

**3.4** To accept the Declaration of Interests from all Horne Parish Councillors - verbal

### 4. PUBLIC QUESTIONS AND STATEMENTS

Members of the public, and members with prejudicial interests on items on the agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the agenda. The total time designated for public questions shall not exceed Ten minutes unless directed by the Chairman of the meeting.

### 5. TO RECEIVE, ADOPT AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 22<sup>th</sup> April 2024 (previously distributed)

### 6. TO RECEIVE COUNTY AND DISTRICT COUNCILLOR REPORTS

6.1 County Councillors

6.2 District Councillors

### 7. PARISH ENVIROMENT

**7.1 For Noting** – The Boundary Commission review for Surrey has been published and Horne remains in Lingfield Division, Crowhurst goes to Godstone.

**7.2** Gatwick has opened a four-week consultation on a further potential change to its Northern Runway plans. Consultation closes on 11<sup>th</sup> June – details in the link and sent to residents with this agenda

### **[Second Notification of a Proposed Change report](#)**

### 8. ADMINISTRATION

<b>8.1</b>	Councillors to confirm the Standing Orders to be adopted for the municipal year 2024/25 <a href="#">click here</a>
<b>8.2</b>	Councillors to confirm the Financial Regulations to be adopted for the municipal year 2024/25 <a href="#">click here</a>
<b>8.3</b>	Councillors to confirm the Code of Conduct to be adopted for the municipal year 2024/25 <a href="#">click here</a>
<b>8.4</b>	Councillors to review and agree the risk assessment and Asset Register for 2024/25 - cricket club lighting and furniture now added
<b>8.5</b>	Councillors to approve the insurance policy is adequate for the coming year – We are in a 3 year contract – as agreed April 23 meeting.

Do Councillors to confirm receipt and approve the Standing Orders, Code of Conduct and Financial Regulations 8.1- 8.5

Do Councillors to confirm the Insurance Policy with Zurich is acceptable for 2024 – 2025?

8.6 Committees

To agree in accordance with Standing Order the terms of reference for the Human Resources and Cricket Club Committees
To confirm as per Standing Orders that members are to be appointed to the Human Resources and Cricket Club Committee for the 2022/23 municipal year. Alison, Mark, Philip, Steven - CC Alison, Richard and Amelia – HR

Do Councillors to confirm approve the committee and members for 2024-2025?

8.7 AJ younger has agreed to submit the CC plans on the parish council behalf estimated cost is £250 - Fee to tandridge TBC at time of writing agenda. Verbal update at meeting

8.8

**9. PLANNING / LICENCES/APPEALS**

<b>Application:</b>	2024/360
<b>Proposal:</b>	Variation of Condition 2 (Plans) of planning permission ref:2021/859 (conversion of the existing public house, erection of two 3-bedroom semi-detached houses; erection of one new 3-bedroom chalet style bungalow and the introduction of soft-landscaping and parking) to amend footprint of Plots 1 & 2.
<b>Location:</b>	The Jolly Farmers, Whitewood Lane, South Godstone, Godstone, Surrey, RH9 8JR

**Notice of appeals**

SITE - Bones Lane, Newchapel, Lingfield, Surrey, RH7 6HR  
 APPEAL BY Mr Levi Harbour  
 COUNCIL REF APPEAL REF ENFORCEMENT NOTICE NO. ENF/2023/192 APP/M3645/C/24/334119

**10.FINANCIAL**

10.1 To approve monthly payments for May 2024  
 Including Clerks Salary HMRC , Pension .  
 £49.99 Invoice from Amazon / AB for the projector screen. April Skies (circulated)  
 Expenses for APM – TBC  
 10.2 To approve payment of invoice £ 4654.01 to Wealdens for tree work – Cllr update re the works checked at meeting.  
 10.3 To approve reports for April 2024 – as per the finance document (circulated to all councillors)  
 Including AGAR and Internal Auditor Report.

**11. Meeting Dates**

**June 17<sup>th</sup> June 2024**  
**July 15<sup>th</sup> July 2024**  
**August – TBC**  
**September 16<sup>th</sup> Sept 2024**